



## IT Infrastructure

**Position Title:** IT/Network Engineer

### **Job Summary:**

Our rapidly growing firm is looking for a dynamic and highly motivated information technology professional to fill this engineering position. Qualified candidate must have 1 or more years of hands-on-experience. Candidate must be at ease with talking to clients and helping them solve their IT issues. We are looking for a self-starter who can take on challenges with minimal supervision.

### **Roles and Responsibilities:**

- Support clients' IT assets, including networks, PCs, laptops, servers, printers, routers/firewall, etc.
- Be able to provide both remote and onsite support
- Setup new PCs, servers, printers, WAPs (wireless access points), switches, and routers/firewall in customer environments
- Troubleshoot network issues. Isolate and remove viruses from computers.
- Work on internal IT projects as they appear from time to time
- Learn and research new and existing technologies and ways to solve customer problems
- Perform security and IT assessments for customers and document existing environments
- Develop proposals and recommendations for customer, especially in the areas of security and business continuity
- Create hardware and software specs for customers and work with different vendors to solve customer IT problems

### **Minimum Requirements:**

- 1 year of IT experience including but not limited to: a) PC support, Windows Server Email (POP, Exchange, etc.), IP (internet protocol), Windows networking, etc.
- Experience with Windows operating systems such as XP, Vista, 2007, and Server 2008
- Working knowledge of domain controllers and DHCP
- Knowledge and experience with setting up security policies both at PC as well as at firewall level
- Knowledge and experience with BDR (backup and disaster recovery) and related technologies. Be able to setup both onsite and offsite (cloud backup)
- A well polished but motivated individual who enjoys dealing with customers, even in situations that can sometimes get stressful
- A self-directed individual who can do the job with minimal supervision
- Excellent analytical and trouble shooting skills. Someone who can analyze, troubleshoot, research, and solve problems on his/her own
- Excellent communication skills, both verbal and written. Well versed and at ease in all electronic forms of communication including, but not limited to: phones, voicemails, emails, text messaging, etc.



- Excellent follow up skills. Never fails to follow up with customers, partners, and even job seekers. Never allows any opportunity to fall through the cracks. Always responds to emails and voicemails in a prompt and courteous manner.
- 4-year college degree

#### **Desired Requirements:**

- 2 or more years of experience
- Working experience with both Cisco and Sonic Wall products
- Experience with all Microsoft servers such as NT, 2003, 2008, and SBS
- Working knowledge of Linux and Unix O/S
- Working knowledge of Android and iOS
- Working knowledge of cloud computing, especially SaaS, IaaS, and PaaS.
- Working knowledge of virtual machines, especially VMWare and/or HyperV
- A very good understanding of IT security
- Knowledge and experience with HIPAA (and others like PCI, or SOX) extremely helpful

#### **Compensation:**

- Commensurate with experience and results
- Selected candidate will be expected to come and work on a 6 month contract before converting to employee. During the contract, consultant will be paid for billable hours. Candidate can expect the billable hours to be 60-140 per month.
- Candidate, upon conversion to employee status, will be given health benefits
- Employee will be eligible for bonuses after successful completion of first year. Bonuses will be based on client satisfaction and overall company profitability

#### **Travel:**

- Travel is not required at this time, but could be expected in the future

#### **Interested and want to find out more?**

- Send resume to [hr@datadynamics-inc.com](mailto:hr@datadynamics-inc.com). No phone calls please!